



## XPEDITE SERVICES COVID-19 PLAN

Dear Carriers,

Xpedite Services, LLC is closely monitoring the COVID-19 spread and news and changing company guidelines as a result. The safety of our employees, families, customers, and carriers are our top priority. To ensure the safety of all those involved, we are taking the necessary precautionary measures. Please be sure to share with your team members.

- Refrain from hand touching, shaking, and limit physical contact to only if necessary.
- Keep a 6ft distance from others at destinations, truck stops, etc.
- Drivers may be asked to answer screening questions at shipper/receiver locations.
- Remember to wash your hands with soap and water often.
- Keep hand sanitizer or soap and water on hand in trucks.
- Cover your cough or sneeze with your elbow or a tissue and throw the tissue away.
- Disinfect frequently touched objects and surfaces.
- Please stay home if you are sick or show signs of sickness such as fever, cough, sore throat, difficulty breathing, and/or body aches.

Again, the health of our team members, customers and carriers remains our priority and we appreciate your cooperation at this time.